

## Job Description: Programme Advisor/ Sr. Programme Advisor

**Reports to:** Programme Director

**Location:** Bhopal, Madhya Pradesh

**Start date:** October 2022

About Peepul .....	1
Programme Context.....	2
Role Description.....	2
Qualifications .....	3
Compensation and Benefits .....	3
Application Process .....	3

### About Peepul

Peepul is an education-focused non-profit. **We dream and work towards creating an education system in India that enables and supports every child to realise their potential.**

We work closely with national, state, and local governments to transform government schools and government systems. Currently, we work with governments in Delhi and Madhya Pradesh, to meaningfully have impact across 300,000 teachers and 9 million children, across 100,000+ schools.

We have received many accolades for our work, including the Commonwealth Education Awards for Innovation (from ~2500 applications across 32 countries). One of the schools we deeply support in Delhi was shortlisted as the Top 10 schools in the world for Innovation.

Our work has also been featured in reports and publications by the Education Development Trust, the UN and the national Ministry of Education, India. The impact of our work has also been verified by third-party assessments.

We are restless, resilient, and reflective. We aim high, innovate, work smart, work as a team, and use rigorous research to inform our work.

Website: <http://peepulindia.org/>

## Programme Context

The Department of Education, Government of Madhya Pradesh (GoMP), is on an ambitious reform agenda to improve the quality of the public school system and learning outcomes. This reform agenda focuses on accountability and governance, structural and administrative reforms, capacity building and learning from innovations and international best practices in pedagogy and delivery.

Peepul has partnered with the Govt. of MP to strengthen learning outcomes for almost a decade. Through this partnership, we have also developed a deep understanding of the Madhya Pradesh context, education landscape, and administrative support structures at the ground level.

Peepul is a critical partner to the Government of Madhya Pradesh in their flagship “CM RISE Schools” programme. We are partnering to build an Academic Support and Monitoring Unit (ASMU), to create exemplar public schools that provide high-quality holistic education to children across Madhya Pradesh.

The CM RISE Schools are envisioned to showcase quality teaching-learning practices & innovative school management processes and act as visual exemplars in the school system for all others to learn and derive motivation from.

## Role Description

The role of the **Programme Advisor/ Sr. Programme Advisor** is critical to the success of the continued partnership with the Government of Madhya Pradesh towards achieving quality education for all and to Peepul's strategic objective of supporting quality improvement in the public school system in India.

As part of our support to the CM RISE Schools and other state priorities, the Programme Advisor/ Sr. Programme Advisor will be primarily responsible for advising and supporting the state government functionaries in managing their priorities, to improve the quality of the public school system and learning outcomes through CM RISE Schools and other state initiatives.

This person will work closely with senior officials in the School Education Department in Madhya Pradesh.

Responsibilities would include:

- **Convening meetings of leaders** to ensure timely movement towards action; synthesising status of updates and planned next steps
- **Ensuring rigor in implementation** of key government priorities, working with government stakeholders and state partners
- **Generating data and insights** that are critical to programme success; **identifying and highlighting risks** to programme for necessary action.
- **Helping the senior official** manage their disparate priorities to ensure alignment and ease of managing tasks.

Please note that the title of *Programme Advisor* or *Sr. Programme Advisor* will depend on qualifications and past work experience.

## Qualifications

- Deep passion and strong interest in the education sector
- 2-3 years of relevant work experience (for Programme Advisor) and 6-8 years of relevant work experience (for Sr. Programme Advisor)
- Preference for work experience in the public education system, or previous work with the government
- Advanced degree and professional qualification in public administration and/or management, public policy, economics or relevant discipline is preferred
- Proven record of hands-on experience in the management of complex units and situations
- Outstanding interpersonal, leadership, and communication skills with senior government officials will be sought

## Compensation and Benefits

Compensation will be commensurate with the qualifications and experiences.

Peepul is a people-first organization, and offers a range of employee benefits, including a generous health insurance (for self and parents), a generous leave policy, relocation benefits, PF, Gratuity, communication and travel reimbursements, etc.

## Application Process

All open JDs are available on [www.peepulindia.org/careers](http://www.peepulindia.org/careers).

To apply for this position, please submit your application with a **CV and cover letter** as an email to [recruitment@peepulindia.org](mailto:recruitment@peepulindia.org), with the subject "*Application for <<Role Name>>*". Please ensure that your CV includes relevant professional and personal

experience and details on academic qualifications.

Additionally, we encourage you to use your cover letter to highlight why you want to work for Peepul and are interested in this particular role.

Please contact us at **[recruitment@peepulindia.org](mailto:recruitment@peepulindia.org)** for further queries (if any).